

IPC Annual Statement Report

Rope Green Medical Centre

January 2025

Purpose

This annual statement will be generated each year in January, in accordance with the requirements of the [Health and Social Care Act 2008 Code of Practice](#) on the prevention and control of infections and related guidance. The report will be published on the organisation's website and will include the following summary:

- Any infection transmission incidents and any action taken (these will have been reported in accordance with our significant event procedure)
- Details of any infection control audits carried out and actions undertaken
- Details of any risk assessments undertaken for the prevention and control of infection
- Details of staff training
- Any review and update of policies, procedures and guidelines

Infection Prevention and Control (IPC) lead

The leads for infection prevention and control at Rope Green Medical Centre are Sister Pauline Calderhead, Lead Nurse and Sister Emma Howie, Practice Nurse.

The IPC leads are supported by Sarah Sheldon, Deputy Practice Manager.

a. Infection transmission incidents (significant events)

Significant events involve examples of good practice as well as challenging events.

Positive events are discussed at meetings to allow all staff to be appraised in areas of best practice.

Negative events are managed by the staff member who either identified or was advised of any potential shortcoming. This person will complete a Significant Event Analysis (SEA) form which commences an investigation process to establish what can be learnt and to indicate changes that might lead to future improvements.

All significant events are reviewed and discussed at several meetings each month. Any learning points are cascaded to all relevant staff where an action plan, including audits or policy review, may follow.

In the past year, there have been 1 significant event raised which related to infection control. There have also been 0 complaints made regarding cleanliness or infection control.

b. Infection prevention audit and actions

The last external IPC inspection was July 2023.

The last internal IPC audit was July 2024.

All recommendation from the external inspection were implemented and checked in our subsequent internal audit.

Our next internal IPC audit will be July 2025. Internal audits are carried out annually.

c. Risk assessments

Risk assessments are carried out so that any risk is minimised and made to be as low as is reasonably practicable. Additionally, a risk assessment that can identify best practice can be established and then followed.

In the last year, the following IPC related risk assessments were carried out/reviewed:

- Cleaning standards
- COSHH
- Sharps
- Staff vaccinations
- Water safety

d. Training

In addition to staff being involved in risk assessments and significant events, at Rope Green Medical Centre all staff and contractors receive IPC induction training on commencing their post. Thereafter, all staff receive refresher training annually.

e. Policies and procedures

The infection prevention and control policy has been reviewed and updated in January 2025.

Policies relating to infection prevention and control are available to all staff and are reviewed and updated annually. Additionally, all policies are amended on an ongoing basis as per current advice, guidance and legislation changes.

f. Review

The IPC leads and the Practice Manager are responsible for reviewing and producing the annual statement.

This annual statement will be updated on or before 31 January 2026.

Signed by

Kathryn Gaulton, Practice Manager
For and on behalf of Rope Green Medical Centre